

	Policy #6.8
SUBJECT: Requesting Clinical Laboratory Services	Reviewed: 3/19
APPROVED BY: Director of Radiology	Page 1 of 1

Requesting Clinical Laboratory Services

Purpose: To define the procedure for obtaining required clinical lab values before a patient receives IV contrast. This procedure does not apply to Interventional Radiology.

Procedure: Lab work should be scheduled by the ordering service at the time that the exam is scheduled. In the event that it is not ordered or if the lab work is older than 60 days on the day of the exam, the patient will have to have blood drawn. The clinical laboratory has established the following procedure for Radiology.

1. Obtain physician orders for necessary laboratory values. Orders are entered into Pelican (electronic health record).
2. Contact the phlebotomist via pager 2823, to inform them that a patient needs lab work drawn. If phlebotomist is available, send patient to pheresis area to have blood drawn.
3. If no one is available, contact the pheresis phlebotomist on pager 1823. Is she is available; the patient can go to the pheresis area to have blood drawn.
4. If the pheresis phlebotomist cannot be reached, call the Outpatient Lab at 32613 or 32614 and ask to speak a Supervisor. They will have an inpatient phlebotomist meet the patient at the pheresis area.