

 University Health™ Shreveport	POLICY#: Rad Proc 6.15
SUBJECT: SELF-ADMINISTRATION OF MEDICATIONS	Effective: March 2016
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POLICY:

This policy is written to describe the process for self- administration of medication by patients who are undergoing radiology exams.

PROCEDURE:

- At the time of the exam, the technologist will obtain a list of the patient's current medications from the electronic health record.
- If the patient does have a planned medication scheduled, the patient will follow the ordering physician's directions for administration.
- If self-administration of medications will occur during the time the patient is in the radiology department, specific orders for self-administration must be written by the attending physician.
- Proper medication administration techniques will be reviewed with the patient by the attending physician, nurse or appropriate healthcare provider prior to the visit.
- The technologist will contact Pharmacy to review the order and identify the patient's home medication before the medication is self-administered. The patient's medication will be stored in a secured location before and after the time of administration. The medication, brought in by the patient, shall be clearly labeled.
- At the time of administration, the technologist will observe the patient's administration and document the encounter in the MAR in the patient's medical record.
- The patient have any questions or concerns about a medication, the pharmacy and/or the prescribing physician will be notified for clarification before the medication is administered.