
	Policy #: 17.14.2
SUBJECT: Aspiration and/or Biopsy Procedure	Effective: 1/02 Reviewed: 2/21/2019
APPROVED BY: Director of Radiology	Page 1 of 2

ASPIRATION AND/OR BIOPSY PROCEDURE

Procedure:

1. Exam is ordered on the computer or requested via consult.
2. Pertinent Radiology exams are pulled for correlation by the Radiologist prior to the procedure. i.e.: Chest X—Ray for thoracentesis, CT ret for pathology
3. Notify Radiologist and obtain time of procedure.
4. Special Procedures cart should be available and placed in the room where exam will be performed. The cart should house all supplies and forms necessary for procedure. The Radiologist should be consulted for review of supplies and any special equipment stocked as required.
5. Upon arrival of the patient the sonographer checks and verifies that there is a signed consent form. If it has not been signed by the patient, the attending radiologist is notified.
6. Sonographer performs baseline examination, if it has not been previously done. Then localizes the area of interest and places measurements markers. The Radiologist verifies the exam and directs the marking of the biopsy site. A permanent mark with indelible ink or indelible marker is made on the patient's skin.
7. The sonographer s remains in the room at all times to assist the Radiologist as requested.
8. Pathology is notified as to the time to arrive in the department. Specimens are obtained and primary test are performed at this time. If for any reason pathology cannot come, portable specimens are obtained and placed in appropriate containers. They are then taken to the lab per physician's instructions.
9. The patient is returned to the floor, unless a follow up X-Ray is required, in which case the patient is sent to X-Ray.
10. Should any accident or incident occur to either the patient or to any employee, the supervisor in charge is notified and appropriate incident forms are completed ASAP.
11. All employees should adhere to "universal precautions" at all times.

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