

	Policy #: 16.7
SUBJECT: Mammography Results Tracking	Effective: Dec 2006 Reviewed: February 2019
APPROVED BY: Director of Radiology	Page 1 of 1

Mammography results tracking

Purpose: To define the responsibilities for tracking mammography results.

Policy: Appropriate follow-up will be performed on all patients with abnormal mammography results. The individual assigned to do mammography patient tracking will be responsible for performing the following tasks:

- A. Communicating with patients who require additional follow-up
 - 1. Calling patients to schedule additional mammography views
 - 2. Sending certified letters to patients who cannot be reached by phone
 - 3. Notifying the patient's physician when patient does not return for additional follow-up.
- B. Documenting all attempts to contact patients for follow-up will be maintained in the RIS.
- C. Obtaining pathology results
- D. Mammography letters are generated by the RIS. Department personnel are responsible for reviewing these letters and forwarding any questions to the mammographer.
- E. Quality Management is responsible for following patients that have a birads 4/5 with recommendation of biopsy. The referring physician should be notified at time of the exam being read.