
	Policy #: 16.12
SUBJECT: Mammographic Image Identification	Effective: Dec 2006 Reviewed: February 2019
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Mammographic Image Identification

Purpose: To define the mandatory requirements for identifying images.

Policy: Technologists must correctly identify and label all mammographic images according to the guidelines defined in Section 900.12 (c) (5) of the Mammography Quality Standards.

- A. All images shall be identified with the appropriate left or right marker and must indicate the projection of the image.
- B. In the cranial caudal projection, the breast will be identified by placing the marker on the lateral side of the breast being imaged.
- C. In the medio-lateral projection, the breast will be identified by the marker being placed in the upper corner of the image.
- D. Patient identification must be permanent and must appear on each clinical image of the breast. Minimal information regarding patient identification shall include but will not be limited to:
 1. Patient name
 2. Date of exam
 3. Patient medical record/x-ray number
 4. Facility name and address
 5. Initials of the technologist who performing the examination
 6. Mammographic room number
- E. DIGITAL IMAGES ARE MAINTAINED ON THE PACS. THE REQUIREMENTS ARE THE SAME FOR THESE IMAGES.
- F. The Radiology Information System (RIS) will be used to track all exams. Refer the RIS policy manual for policies and procedures.

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