

 University Health™	Policy #: Rad Proc 14. 6
SUBJECT: REPORTING FOREIGN OBJECT FOUND ON SCAN	Effective: 10/1/2013 Revised: 2/2015: 2/2017
APPROVED BY Eduardo Gonzalez-Toledo, MD PhD	Page 1 of 1

PURPOSE: To report unsuspected foreign object identified during a scan in the MRI section of the Department of Radiology.

POLICY:

1. The questionnaire is to be completed by patient or family member prior to scanning. This is reviewed by MRI staff and should identify all metallic objects that may be detected during the scan.
2. If any unsuspected objects are detected by the technologists during the scan the following notifications are required.
 - a. The staff radiologist for the section of MRI shall be notified of the finding.
 - b. A variance form is to be completed and sent to Quality Management with notification to the Safety Officer.
 - c. The radiologist will document this in the medical record for future reference prior to any scans.