
	<b>POLICY #: Rad Policy 14.2.1</b>
<b>SUBJECT:</b> : Screening Process of Personnel	<b>Effective: 10/1/2018</b> <b>Revised 02/2019</b>
<b>APPROVED BY</b> <b>Eduardo Gonzalez-Toledo, MD PhD</b>	<b>Page 1 of 2</b>

**PURPOSE:** To ensure all staff recruited for employment meet the MR safety criteria so that they may enter the areas of the Static Magnetic Field.

**POLICY:**

1. All potential MR employees must undergo an MR screening process as a part of the interview process to ensure their safety in the MR environment.
2. All potential MR employees must complete the MRI Patient Screening Questionnaire annually. Completion of this form will determine if there is reason to prohibit the employee from entering Zone III and IV.
3. All staff must immediately notify the manager and medical director of any trauma, procedure, or surgery they experience in which a ferromagnetic object or device may have been introduced within or on them. This will permit appropriate screening to be performed to determine the safety of permitting employee access to Zone IV.
4. All non-MR personnel wishing to enter Zone III must pass an MR safety screening process annually. Only MR personnel are authorized to perform an MR safety screen before permitting non-MR personnel into Zone III.
  - a. The screening process and screening forms for patients, non-MR personnel, and MR personnel should be essentially identical.

Specifically, one should assume that screened non-MR personnel, health care practitioners, or MR personnel may enter the bore of the MR imager during the MR imaging process.

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